IC 16-39-9
Chapter 9. Charges Permitted for Providing Copies of Medical Records

IC 16-39-9-1
Chapter exemptions
Sec. 1. This chapter does not apply to x-rays covered by either of the following:
(1) IC 16-39-1-2.
(2) IC 16-39-7-2.
As added by P.L.102-1994, SEC.9.

IC 16-39-9-2
Maximum copying fees
Sec. 2. A provider may not charge a person for making and providing copies of medical records an amount greater than provided in this chapter.
As added by P.L.102-1994, SEC.9.

IC 16-39-9-3
Copying fees
Sec. 3. (a) A provider may collect a charge of twenty-five cents ($0.25) per page for making and providing copies of medical records. If the provider collects a labor charge under subsection (b), the provider may not charge for making and providing copies of the first ten (10) pages of a medical record under this subsection.
(b) A provider may collect a fifteen dollar ($15) labor charge in addition to the per page charge collected under subsection (a).
(c) A provider may collect actual postage costs in addition to the charges collected under subsections (a) and (b).
(d) If the person requesting the copies requests that the copies be provided within two (2) working days, and the provider provides the copies within two (2) working days, the provider may collect a fee of ten dollars ($10) in addition to the charges collected under subsections (a) through (c).
As added by P.L.102-1994, SEC.9. Amended by P.L.78-2004, SEC.24.

IC 16-39-9-4
Cost adjustments by department
Sec. 4. (a) As used in this section, "department" refers to the department of insurance created by IC 27-1-1-1.
(b) Notwithstanding sections 1 and 2 of this chapter, the department may adopt rules under IC 4-22-2 to adjust the amounts that may be charged for copying records under this chapter. In adopting rules under this section, the department shall consider the following factors relating to the costs of copying medical records:
(1) The following labor costs:
(A) Verification of requests.
(B) Logging requests.

    (C) Retrieval.
    (D) Copying.
    (E) Refiling.
   (2) Software costs for logging requests.
   (3) Expense costs for copying.
   (4) Capital costs for copying.
   (5) Billing and bad debt expenses.
   (6) Space costs.
As added by P.L.102-1994, SEC.9.